

ROUTE 66 CORVETTE CLUB, INC.

BY-LAWS

Pursuant to the authority of Article XII of the Constitution of the Route 66 Corvette Club, Inc., the following By-Laws are established to supplement the provisions of the Constitution and to provide for the effective operation of the Club's activities.

Section 1. MEMBERSHIP

Membership shall be as defined in Article III Section I of the Constitution of the Route 66 Corvette Club, Inc.

Section 2. SUSPENSION OR TERMINATION OF MEMBERSHIP

- a. Membership shall be terminated on December 31st of the current calendar year by failure to pay dues for renewal by the end of the October business meeting of the current year and any member whose membership has been so terminated shall be required to rejoin the Club as stated in Article III, Section 1 of the Constitution.
- b. Membership may be suspended or terminated for conduct or action of a kind which, upon investigation by a simple majority vote of the Board of Directors, is determined to be such as to bring discredit upon the Club and its members. Conduct of action that brings discredit upon the Club and its members shall include action by any member, or their guest, at any Club event or meeting, which is unsportsmanlike, immoral, illegal, or contrary to the By-Laws, Constitution, or objectives of the Route 66 Corvette Club, Inc.
- c. Member charged with conduct or actions, which could result in suspension, or termination of their membership in the Club shall be permitted one opportunity to respond to such charges during a regularly scheduled monthly meeting.

Section 3. MEMBERSHIP DUES AND REQUIREMENTS

- a. Starting in fiscal year 2000, first year Club dues are established as follows:
 1. Owner/members: \$25/individual + NCCC dues
\$50/couple + NCCC dues
 2. Honorary member: No dues and NCCC dues to be paid by Route 66 Corvette Club
- b. Starting in fiscal year 2001, renewal Club dues are established as follows:
 1. Owner/members: \$25/individual + NCCC dues
\$50/couple + NCCC dues
 2. Charter member: \$25/individual + NCCC dues
 3. Honorary member: No dues and NCCC dues to be paid by Route 66 Corvette Club

Section 4. MEETINGS

- a. Robert's "Rule of Order", revised, will govern the conduct of business meetings and committee meetings of the Club unless in conflict with the Constitution and these By-Laws which shall then govern in that order.
- b. Any agenda item to be discussed must be cleared with the President and put on the agenda prior to the start of the meeting.
- c. The order of business at a meeting shall be:
 1. Call to order/Introduction of Officers
 2. Introduction of new members and guests
 3. Corrections, if any, and approval of minutes of the previous meeting

4. Treasurer's report
5. Governor's report
6. Reports of committees by Vice-President
7. Old business
8. New business
9. Announcements
10. 50/50 drawing
11. Adjournment

Section 5. NOMINATIONS AND ELECTIONS

- a. Nominations for elective officers shall be made by a nomination committee when appointed by the Board of Directors at the September meeting. This committee shall announce to the Club at the October meeting the names of the persons nominated. Nominations shall also be accepted from the floor at the October business meeting.
- b. Nominations shall be accepted from the floor up to the closing of the nominations immediately before voting for each specific office and nominations shall be closed prior to the election of each officer.
- c. At the November meeting, officers shall be elected by live ballot only. Absentee ballots are not allowed.
- d. The order of election shall be President, Vice-President, Secretary, Treasurer, Governor, and the Directors members, dependent upon the positions to be filled.
- e. Each elected official except for the Directors must receive at least 51% of the votes cast to win the election. If no nominee receives 51% of the votes cast on the first ballot, the two nominees receiving the largest number of votes cast will then be placed on a second ballot. The (2) nominees receiving the largest number of votes cast will then be placed on a second ballot. When the election is for one Director position, the election will follow this same above process. When the election is for two Director positions, the two nominees who receive the largest number of votes on the first ballot will win the elections with additional ballots only required to break 2nd place ties.
- f. Ballots will be counted by a team appointed by the President at the November meeting prior to the votes being cast. This team shall consist of 3 owner/members, or charter members not listed on the current election ballot

Section 6. DUTIES OF CLUB OFFICERS

- a. The Duties of the President shall be:
 1. Preside over all regular and special meetings of the Club, except that he may relinquish the chair to engage in debate.
 2. Conduct all meetings in accordance with the Constitution, By-Laws and Standing Rules..
 3. Vote in case of a tie vote at regular meetings.
 4. Serve on the Board of Directors.
 5. Sign and direct the signing of all orders or acts necessary to carry out the operations of the Club.
 6. Act as the Club representative to outside persons or other organized bodies whenever necessary.
 7. Authorize bereavement memorial expenditures and arrangements as described in the Standing Rules.
 8. Review activities of committees and individuals at regular business meetings and assign necessary tasks to individuals or committees and appoint committee chairs or members responsible for specific tasks at any time subject to the approval vote of a majority of the Board of Directors in attendance at the next available quarterly Board of Directors meeting.

- b. The Duties of the Vice-President shall be:
 - 1. Assume the duties of the President in the President's absence.
 - 2. Act as ex-officio member of all committees.
 - 3. Serve as Chairperson of the Board of Directors, but vote only in case of a tie.
 - 4. Act as keeper of total Club points accumulated by each Club member, for the purpose of yearly recognition awards to be presented in accordance with the Points and Awards Program defined in Section 9 of these By-Laws and the Standing Rules. The Vice-President will also determine the award winners and obtain and present the appropriate awards. The Vice-President may alter the names of the awards to add the inclusion of sponsorship or other information.

- c. The Duties of the Secretary shall be:
 - 1. Manage all official correspondence of the Club.
 - 2. Keep authentic records of the meetings of the Club.
 - 3. Provide at each meeting lists of active members, Chairperson and membership of all committees, a copy of the Constitution and By-Laws and Standing Rules or parliamentary procedure.
 - 4. Call meetings to order in the absence of the presiding officers.
 - 5. Provide for the typing and duplication of records of committees.
 - 6. Serve on the Board of Directors as Secretary.

- d. The Duties of the Treasurer shall be:
 - 1. Act as custodian of all properties of the Route 66 Corvette Club.
 - 2. Keep the funds of the Club in a FDIC bank.
 - 3. Keep an accurate record of receipts and vouchers for each expenditure.
 - 4. Pay all bills, warrants and requisitions upon which payment is authorized by the Club or by the Board of Directors.
 - 5. Handle all ordering of all trophies, dash plaques, patches, jackets, etc., as required by the Club.
 - 6. Serve on the Board of Directors.
 - 7. Submit a summary of the finances of the Club at each regular meeting and a complete report annually or as required.
 - 8. Hold and handle the sale of all badges, emblems, and such items as may be purchased from the Club.
 - 9. Collect all dues.
 - 10. Supply a copy of the current Constitution, By-Laws and Standing Rules in electronic or hard copy format to each new member.
 - 11. Perform an annual audit of the Club's finances with the assistance and observation of another Club officer or Board of Directors member. Make copies available to Club.
 - 12. Perform an annual inventory of the physical assets of the Club. Make copies available to the Club.
 - 13. Prepare and maintain a roster of active (paid-up dues) members and honorary members. Distribute to Club.
 - 14. Maintain a file of financial summaries from all Club projects or events that consumed or added to Club funds. The responsible project, event, or committee chairperson will provide this summary to the Club Treasurer upon completion of the project or event. These financial summaries will be used to plan future similar Club activities.

- e. The Duties of the Governor shall be:
 - 1. Be the voting representative of this Club meeting of the NCCC. He or she shall be required to attend a minimum of three (3) NCCC meetings annually.
 - 2. Report to the Club on each NCCC meeting attended.

3. The Governor shall be reimbursed for expenses as authorized by the Club for attendance of NCCC meetings, excluding the National Convention beginning January 2007.
- f. The Duties of the three (3) elected Directors are to serve on the Board of Directors.

Section 7. BOARD OF DIRECTORS

- a. In addition to the duties set forth in the Constitution, the Board of Directors shall:
 1. Accept reports and recommendations of such individuals or committees as may be pertinent to business being conducted by the Board.
 2. Authorize such expenditures as may be incidental to the operation of the Club, such as stationery, postage, trophies for events, emblems and badges for resale to the Club.
 3. Conduct normal affairs of the Club in accordance with the desires of the members.

Section 8. COMMITTEES

- a. Social Events Committee: This committee will coordinate monthly Club events.
- b. Technical Committee: This committee shall be available to assist other Club members with technical problems. It shall have the responsibility for teching the cars at all Club events that require Tech inspections.
- c. Publicity Committee: This committee will submit articles to newspapers and other publications. At the request of the Social Events Chairperson, Special Events Chairperson, Technical Chairperson, or member of the Board of Directors, they shall publish additional information for use by newspaper, radio and television.
- d. Newsletter Committee: This committee will publish a monthly Club Newsletter ("Road Notes") containing information of interest to the Club and its members.
- e. Special Events Committee: This committee shall plan, organize, and direct an annual program of intra and inter-Club competitive and other activities (including NCCC events), designed to fulfill the general objectives of the Club; and shall establish rules and regulations governing such activities.
- f. Charity Committee: This committee shall coordinate with any charity needing Route 66 Corvette Club's services.
- g. Constitution & By-Laws Committee: Review and evaluate all written requests submitted by any member, requesting changes to the Constitution and By-Laws and recommending any necessary changes.
- h. Car Show Committee: This committee will make all preparations for any car shows sponsored in whole or part by the Route 66 Corvette Club.
- i. Sponsorship Committee: This committee will be responsible for investigating any issues involving sponsorship and making recommended action suggestions to the Club. Members of this committee must be the contact points for any Club discussions involving sponsorship with current or prospective sponsors. These discussions may also involve other Club officers but must include a member or members of this committee as determined by the committee Chairperson.
- j. Nominating Committee: This Committee will solicit volunteers for the slate of candidates and prepare all ballot material for the yearly election of Club officers at the November business meeting. The members of this committee will be selected at the September business meeting.

- k. Membership Committee: This committee will be responsible for establishing policies for soliciting new Club members and retaining existing members. They will prepare and make available all necessary material to support this activity.
- l. Additional new committees: These will be defined and established by the Board of Directors as their need is recognized.

Section 9. POINTS AND AWARDS PROGRAM

- a. An annual awards program will be conducted as described in the “Standing Rules”. The Route 66 Vice President will be responsible for administering this program and determining the equitable awarding of these awards. The goal of this program is to foster active participation of Route 66 Corvette Club members in Club and NCCC events and activities.

Section 10. AMENDMENT TO THE BY-LAWS

- a. Motions to amend these By-Laws are covered in Article XII of the Constitution.

Section 11. BEREAVEMENT MEMORIALS

- a. See “Standing Rules” for the requirements of this section..

Section 12. FINANCIAL REPORTING FROM CLUB EVENTS AND PROJECTS

- a. See “Standing Rules” for the requirements of this section.

Section 13. STANDING RULES

- a. A document entitled “Route 66 Corvette Club, Inc. Standing Rules” has been created as a supplement to these By-Laws. This document will contain items which would normally be in the By-Laws but which are subject to frequent modification or addition. **NO** Standing Rule may be adopted which is in conflict with an existing By-Laws or Constitution item.
- b. The By-Laws Committee has created the initial set of Standing Rules. Club approval of the initial “Standing Rules” document will occur with the Club members voting approval of the By-Laws change approving the incorporation of this section of the By-Laws.
- c. Each rule in the “Standing Rules” document will be followed by a date (mo/day/yr) indicating it’s initial adoption or latest revision.
- d. The process for changing, maintaining, and publishing these Standing Rules is described in the “Standing Rules” document.